

# Miami-Dade County Public Schools

## NORTH TWIN LAKES ELEMENTARY SCHOOL

625 W. 74<sup>th</sup> Place • Hialeah, FL 33014 • 305-822-0721 • Fax 305--558-1697

**JOSE R. FERNANDEZ**  
Principal

**AISHA V. MARRERO**  
Assistant Principal

**ISABEL M. SIBLESZ**  
Assistant Principal for Community Education

**ALBERTO M. CARVALHO**  
Superintendent of Schools

**JOSE BUENO**  
Regional Superintendent, North Regional Center

December 18, 2018

Dear Before/After Care Parents:

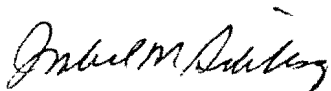
This is to inform you of new district initiatives and policy changes related to Before/After Care program services. Effective January 14, 2019, all before and after care payments must be made through the parent portal utilizing the FOCUS application. Each pay period has the date payment is due; however, you must register your child for that pay period no later than the day before the payment due date. Example: If the payment is due on January 14, 2019; payment must be made no later than 11:59 p.m. by January 13, 2019. Otherwise, a late payment fee of \$5 per child, per class will be assessed.

Please note that late pick-up fees will also begin starting January 7, 2019. You are reminded that the after-care program ends at 6:00 p.m. A \$5 late-pick up fee every minutes will be assessed per child when picked up after 6:15 p.m. Any rate changes to free-reduced priced lunch or ELC (Early Learning Coalition) will be adjusted during the next payment period. No rate adjustments can be made in the middle of the payment period.

Starting January 7, 2019, after care students will be picked up at the Media Center gate from 3:30 p.m. to 6:00 p.m. Any students picked up prior to 3:30 p.m. will continue to be picked up at the front gate.

We thank you for your continued support of our programs. Please feel free to contact Ms. Lili Ortiz, Community School Specialist, at (305) 822-0721, Extension 2113, should you have any questions.

Sincerely,



Isabel M. Siblesz, Ed.D.  
Assistant Principal for Community Education

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18 de diciembre del 2018

Estimados Padres de Before/After Care:

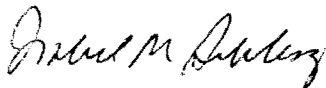
La presente es para informarles de las nuevas iniciativas del distrito escolar y cambios en nuestros programas del cuidado infantil antes y despues de la escuela. Empezando el 14 de enero del 2019, los pagos para estos programas tienen que hacerse electronicamente a traves del programa FOCUS en el portal para los padres. Tenemos una lista de cuando los pagos deben hacerse, pero los pagos tienen que ser efectivos el dia antes para no ser considerado tarde. Por ejemplo, el pago para el 14 de enero tiene que ser pagado el 13 de enero (hasta las 11:59 p.m. Si se paga el 14 de enero ya es considerado tarde y tendra un recargo de \$5 por niño y por clase.

Nuestro programa termina a las 6:00 p.m. Empezando el 7 de enero del 2019, cada niño que se quede depues de las 6:15 p.m. tendra un recargo de \$5 por cada 15 minutos. Si el precio del almuerzo cambia o el costo de ELC (Early Learning Coalition), no se podran hacer ajustes en el medio de period de pago. Los ajustes se haran en el proximo period de pago.

Empezando el 7 de enero del 2019, los alumnos del after care se recogeran el la puerta mas cerca de la bilblioteca a las 3:30 p.m. La puerta principal se usara antes de las 3:30 p.m.

Les damos las gracias por su apoyo. Por favor llame a la Sra. Lili Ortiz, Especialista de Clases Comunitarias, (305) 822-0721, Extension 2113, si tiene alguna pregunta.

Cordialmente,



**Isabel M. Siblesz, Ed.D.**  
Assistant Principal for Community Education