REVIEWED
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MIAMI-DADE COUNTY PUBLIC SCHOOLS
2023-2024 TITLE I SCHOOL-LEVEL PARENT AND FAMILY ENGAGEMENT PLAN (PFEP)

Location #:	3981	**School Name:**	NORTH TWIN LAKES ELEMENTARY SCHOOL
Region:	NORTH	**Principal's Name:**	Mr. Jose R. Fernandez

MISSION STATEMENT

To enhance meaningful engagement, by building access and advocacy in order to build parents' and families' capacity for school and community engagement, in support of measurable improvement in student achievement.

The Title I School-level PFEP is a shared responsibility, parents and family members will provide input in the update and review of the PFEP and assist in providing high quality instruction for all learners, as evidenced by the school's Annual Parent Meeting About the Benefits of the Titel I Schoolwide Program and Educational Excellence School Advisory Council (EESAC). The PFEP is presented during EESAC meetings and the Annual Meeting About the Benefits of the Title I Schoolwide Program by an administrator.

Focus Area	Activity/Tasks	Evidence/Timeline	
The School-level PFEP is a shared responsibility.	The school will present the Title I School-level PFEP for input, review, and approval by all stakeholders and document the discussion in the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program minutes. The PFEP will be made available to all parents and families upon agreement by all stakeholders.	1. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program minutes includes review and discussion of Title I School-level PFEP.	August-October 2023

Focus Area	Activity/Tasks	Evidence/Timeline	
Parents/families will assist in providing high quality instruction for all learners.	Jointly develop the Tilte I School-Parent Compact Monitor attendance Monitor homework completion Participate in decisions relating to the child's education	2. Title I School-Parent Compact 3. Title I Notification Flyer	August 2023-June 2024

INVOLVEMENT OF PARENTS

In an organized, and timely manner, the school will involve parents and family members in the planning, review, and improvement of the Title I Schoolwide Program including involvement in decision-making of how supplemental funds for Title I will be used, as follows:

Focus Area	Activity/Tasks	Evidence/Timeline	
Parents and families' engagement in the decision-making process of how Title I Schoolwide Program supplemental funds will be used.	Parents and families will be given the opportunity to provide input in the decision making process of how Title I Schoolwide Program supplemental funds will be used as evidenced in the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program meeting minutes.	4. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program minutes with discussion of Title I Parent and Family Engagement Plan (PFEP) and Title I Budget Allocation	August-October 2023
Parents and families' engagement in the planning, review, and improvement of Title I Schoolwide Program and Title I School-level PFEP.	During the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program, parents and families will be encouraged to provide input in the planning, review, and improvement of the Title I Schoolwide Program, including the Title I School-level PFEP, as evidenced by meeting minutes.		

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

The school will coordinate and integrate parent and family engagement programs and activities to guide parents on how to help their child at home.

Coordination with Other Programs	Activity/Tasks	How Will Participation in the Activity Teach Parents to Help Their Children at Home
☑ Title III (Tutoring for English Learners) ***if applicable***	Support Services	Strategies provided to parents of EL students will help enhance their academic performance
☑ Title IX, Project UP-START	Support Services	Resources provided to families in transition will help students overcome barriers to learning.
VPK	Meetings and Workshops	Strategies provided to parents of VPK students will help build a strong academic foundation.

ANNUAL PARENT MEETING ABOUT THE BENEFITS OF THE TITLE I SCHOOLWIDE PROGRAM

The school will conduct the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program to inform parents and families of the school's participation in the Title I Schoolwide Program. During the meeting, the school will provide a description of the Title I Schoolwide Program which will include an explanation about the forms of academic assessments, the school performance data, and the rights of parents. Additionally, the school will document that the communication has been provided to stakeholders, as follows:

Activity/Tasks	Description of Meeting Notice/Invite		Evidence/Timeline	
Notification (Before)	☑ Flyers	☑ Electronic Messages	5. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program Flyer in Multiple Languages that include Accessibility/ Accommodations Disclaimer	August 2023-October 2023
	School Calendar/Newsletter			

Activity/Tasks	Description of Activity/Tasks Conducted During the Meeting	
Documentation (During)	☑ Title I School-level PFEP reviewed, discussed and updated with parents and families during the meeting	☑ Documentation verifying meeting attendees
	☑ Meeting agenda includes all required items and updated with school information	☑ 6. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program PowerPoint Presentation (customized throughout) on school website
	☑ Meeting minutes include record of dialogue with parents/families	☑ Parent Surveys discussed and made available (in multiple languages) during the meeting
	☑ Title I Notification Letter made available to parents and families	☑ District Advisory Council (DAC)/Parent Advisory Council(PAC) Representative Form completed and maintained at the school
	☑ Title District-level PFEP made available during the meeting	☑ School-Parent Compact reviewed and updated during the meeting

Activity/Tasks	Description of Follow-Up Activity/Tasks	
Follow-Up (After)	☑ 7. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program Attendance records.	
	☑ Meeting agenda uploaded to Title I Compliance collaboration site	☑ Meeting minutes uploaded to Title I Compliance collaboration site
	☑ DAC/PAC Representative Form collected and maintained at the school	☑ Compilation of Survey Results completed and uploaded to the Title I e-Filing System
	☑ Meeting data entered on Monthly Parent and Family Engagement Data Report	☑ Updated School-Parent Compact available to parents and families
	☑ 8. Link of school's website page that includes the following documents in multiple languages: -Title I Notification Flyer; -Title I District-level PFEP; -Title I School-level PFEP; -Title I Notification Letter; -Title I School-Parent Compact; -Title I School-level Parent and Family Engagement Survey; -Annual Parent Meeting About the Benefits of the Title I Schoolwide Program PowerPoint (customized throughout), -School Improvement Process (SIP); and -Additional resources to support student's at-home learning	
Optional	☑ Meeting photos posted on school website	☑ Evidence of social media post(s)

FLEXIBLE PARENT MEETINGS

With Title I supplemental PFE funds, the school will provide activities such as, webinars, teleconferences, video conferences, conduct home visits, and other services related to parent and family engagement on a flexible schedule.

Flexible Meetings	Meeting/Activity
9. Minimum of two (2) flyers in multiple languages, of school based parental activities, with accessibility accommodations and translation services disclaimer (demonstrating flexible meetings at different times of the day)	Annual Parent Meeting About the Benefits of the Title I Schoolwide Program
	Face-to-Face Meeting/Workshop

BUILDING CAPACITY

The school will implement activities that build the capacity for meaningful parent and family engagement. The activities implemented by the school will help to build relationships with the community in order to improve student achievement. Additionally, the school will provide resources and training to assist parents and families to work with their child(ren), and provide other reasonable support for parent and family engagement via the activities below.

Activity/Tasks	Title of Person Responsible	Resources Provided
Annual Parent Meeting About the Benefits of the Title I Schoolwide Program	Principal	PowerPoint Presentations
EESAC Meetings	Principal	Handouts
Community-Based Partnerships	Counselor	Handouts

STAFF DEVELOPMENT

Professional development opportunities will be provided to encourage and educate staff, which may include:

- How to value and utilize the contributions of parents and families;
- How to reach out to, communicate with, and work with parents and families as equal partners;
- How to implement and coordinate parent and family programs; and
- How to build upon ties between parents and families and the school.

Activity	Title of Person Responsible	Parent and Family Engagement Focus Area	Documentation
☑ District-sponsored Title I Facilitator/ School-site Administrator training sessions	Administrator	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from MyLearningPlan Professional Development Management System
☐ Community Involvement/ Community Liaison Specialists (CIS/CLS) training sessions	CIS/CLS	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from MyLearningPlan Professional Development Management System

☑ Faculty/Staff training sessions	Principal	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from MyLearningPlan Professional Development Management System

OTHER ACTIVITIES

The school will conduct other activities/events/meetings to encourage and support parents and families with more meaningful engagement in the education of their child(ren).

Activity	Title of Person Responsible	Parent & Family Engagement Focus Areas	Evidence of Effectiveness
FAST Night	Assistant Principal	Assessments	Attendance Records
Special Events for Families	Principal	Parenting	Attendance Records

ACCESSIBILITY

The school will provide full opportunities for participation in parent and family engagement activities for all parents and family members. Additionally, the school will share information related to parent and family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents and families understand, as well as provide accessibility accommodations for parents and family members with special needs.

Accessibility Focus Areas	Accommodations	Title of Person Responsible	Evidence of Effectiveness
Language	Translated Materials	CIS/CLS	Multi-language Materials/Flyers/Handouts with disclaimer
Parents with Special Needs	Handicap Parking	Principal	Photos

COMMUNICATION

The school will provide timely information about the Title I Schoolwide Program, explanation about the curriculum at the school, the forms of assessment used to measure student progress, the achievement levels students are expected to obtain, identify students who are at risk of not meeting state standards on performance standards assessments, and provide parents with information regarding their child(ren)'s attendance. If requested by parents, the school will provide opportunities for regular meetings in order to formulate suggestions and to participate, as appropriate, in decision-making related to the education of their child(ren). Additionally, the school will submit comments provided by parents and/or families should the schoolwide plan not be satisfactory.

Communication Focus Areas	Content and Type of Activity		Title of Person Responsible	Evidence of Effectiveness
Title I Notification	Parent Correspondence		Assistant Principal	10. Title I Notification Letter in multiple languages on District or school letterhead 11. ESSA Four-Week Parent Notification letter in multiple languages or signed disclaimer
Curriculum	Meetings/Workshops/Events/Parent Correspondence		Assistant Principal	12. Evidence of meeting, workshop, event, and/or parent correspondence
Assessment/ Achievement Levels	Parent Correspondence and Documentation of Additional Educational Assistance to students identified as not meeting State Standards Click here for more information: https://arda.dadeschools.net/#!/fullWidth/3937		Assistant Principal	13. Evidence of parent correspondence and documentation of additional assistance for students not meeting state standards implemented at the school site
	Visit the Florida Statewide Assessments Portal:	https://flfast.org/fast.html		

	Additional Resource: Pop N'Prep On Demand Teacher Help:	https://popnprep.dadeschools.net	CIS/CLS	
Parent Concerns	Official School-level Title I Parent and Family Engagement Survey		CIS/CLS	14. Three (3) samples of the Official School-level Title I Parent and Family Engagement Survey (one sample for each language as applicable: English, Spanish, and Haitian-Creole)

BARRIERS

Provide a description of any barriers that prevented parents from participating during the previous school year. Describe the steps the school will take for the coming school year to overcome these barriers (with attention to parents/families with disabilities, limited English speakers, students living in unstable housing situations, and parents/families of migrant children) [ESEA Section 1116].

Barriers Areas	Plan of Action (Steps)
Homelessness	Project UpStart flyers and posters are in high visibility areas and included in the student registration packets; Project UpStart questionnaires are sent home twice a year and follow-up referrals are made if necessary. The Student Service Team meetts montlhly and Project UpStart is on the agenda to ensure efforts are made to identify families who may be experiencing unstable housing.
Unfamiliar with School System	Provide meetins at convenient times in parents natice language to assist them with becoming familiar with the school's policies and procedures, such as: registration, parent portalm homework assistance, and teacher conferences.

PARENT AND FAMILY FEEDBACK

Each year, our school encourages parents and families to work in collaboration with the school to develop, review, and revise the Title I School-level Parent and Family Engagement Plan (PFEP). The PFEP is a tool that is used to determine how well our school is partnering with you and promoting your involvement in your child's education throughout the school. Your feedback is important in helping us in continually improving the PFEP and the parent and family engagement program at our school. We have provided contact information below so that you can learn about the different ways you can be a part of this home school connection. Thank you!

Title I Compliance Facilitator Name:	Stefanie Berrios, Assistant Principal
Title I Compliance Facilitator Contact Information:	(305) 822-0721/ saberrios@dadeschools.net

This plan is aligned with Section 1116 of the Every Student Succeeds Act

Deadline to submit the Title I School-level Parental & Family Engagement Plan (PFEP) is Friday, October 27, 2023.

Código de Ubicación de la Escuela:	3981	**Nombre de la Escuela:**	NORTH TWIN LAKES ELEMENTARY SCHOOL
Region:	NORTH	**Nombre del Director(a):**	Mr. Jose R. Fernandez

DECLARACIÓN DE MISIÓN

Mejorar la participación, el acceso y la defensa de los padres y la familia para desarrollar la capacidad de los padres y las familias para una participación más sólida de los padres, la familia, la escuela y la comunidad, en apoyo de una mejora medible en el rendimiento estudiantil.

El PFEP a nivel de escuela Título I es una responsabilidad compartida, los padres y miembros de la familia brindarán su opinión en la actualización y revisión del PFEP y ayudarán a brindar instrucción de alta calidad para todos los estudiantes, como lo demuestra la Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela. Consejo Asesor de la Escuela de Excelencia. El PFEP se presenta durante las reuniones de EESAC y la Reunión Anual de Padres de Título I por un administrador.

Área de Enfoque	Actividades/Tareas	Evidencia/Cronología	
El PFEP a nivel de la escuela es una responsabilidad compartida.	La escuela presentará el PFEP de Título I a nivel escolar para recibir comentarios, revisión y aprobación de todas las partes interesadas y documentará la discusión en las actas de la reunión anual de padres sobre los beneficios del Programa de Título I para toda la escuela. El PFEP estará disponible para todos los padres y familias previo acuerdo de todas las partes interesadas.	**1. Los minutos de la Reunión Anual de Padres de Título I sobre los beneficios del Programa de Título I para toda la escuela incluyen una revisión y discusión del PFEP de Título I a nivel escolar**	agosto-octubre 2023

Área de Enfoque	Actividades/Tareas	Evidencia/Cronología	
Los padres/familias asistirán en la instrucción de alta calidad para todos los estudiantes.	Convenio entre la escuela y los padres de familia Monitoreo de la asistencia escolar Monitoreo del cumplimiento de las tareas	**2. Pacto entre la escuela y los padres del Título I**	agosto 2023-junio 2024
	Participación en decisiones referentes a la educación del estudiante	**3. Folleto de notificación del Título I**	

PARTICIPACIÓN DE LOS PADRES DE FAMILIA

La escuela invocará a los padres y miembros de familia de manera organizada y en tiempo oportuno en la planificación, revisión y mejora de los Programas de Título I en toda la escuela, que incluye su participación en la toma de decisiones sobre cómo se deberán utilizar los fondos de Título I, según se dicta a continuación:

Área de Enfoque	Actividades/Tareas	Evidencia/Cronología	
La participación de los padres y familias en la planificación, revisión y mejora de los programas de Título I a nivel de la escuela.	Los padres y las familias tendrán la oportunidad de brindar su opinión en el proceso de toma de decisiones sobre cómo se utilizarán los fondos suplementarios del Programa de toda la escuela del Título I, como se evidencia en las actas de la Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela.	**4. Actas de la Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela con discusión del Plan de Participación de Padres y Familias de Título I (PFEP) y Asignación de Presupuesto de Título I**	agosto-octubre 2023
La participación de los padres y familias en la toma de decisiones referente a cómo los fondos de Título I serán utilizados.	Durante la Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela, se alentará a los padres y las familias a brindar su opinión sobre la planificación, revisión y mejora del Programa Escolar de Título I, incluido el PFEP a nivel escolar de Título I, como lo demuestran las actas de la reunión.		

COORDINACIÓN E INTEGRACIÓN CON OTROS PROGRAMAS FEDERALES

La escuela coordinará e integrará programas y actividades de participación de padres y familias para guiar a los padres sobre cómo ayudar a sus hijos en el hogar.

Coordinación con otros programas	Actividad	¿Cómo enseñará a los padres que participen a ayudar a sus hijos en casa?
☑ Titulo III (Tutoria para estudiantes de Ingles)	Servicios de apoyo	Las estrategias proporcionadas a los padres de los estudiantes que estan aprendiendo el idioma inglé (English Learners, EL) ayudarán a mejorar su rendimiento académico.
☑ Título IX (Proyecto UP-START)	Servicios de apoyo	Los recursos proporcionados a las familias en transición ayudarán a los estudiantes a superar las barreras al aprendizaje.

☑ VPK	Reuniones / Talleres	Las estrategias proporcionadas a los padres de los estudiantes de VPK ayudarán a construir una base académica sólida.

REUNIÓN ANUAL DE PADRES SOBRE LOS BENEFICIOS DEL PROGRAMA TÍTULO I PARA TODA LA ESCUELA

La escuela llevará a cabo la reunión anual de padres sobre los beneficios del programa Título I para toda la escuela para informar a los padres y familias sobre la participación de la escuela en el Programa de Título I en la escuela. Durante la reunión, la escuela proporcionará una descripción del programa de Título I en toda la escuela, que incluirá una explicación acerca de los tipos de evaluaciones académicas, los datos de rendimiento escolar y los derechos de los padres de familia. Además, la escuela documentará que la comunicación ha sido proporcionada a los contribuyentes, según se dicta a continuación:

Actividades/Tareas	Descripción de Aviso/Invitación a Reuniones		Evidencia/Cronología	
Notificación (Antes)	☑ Apps	☑ Mensajes electronicos	**5. Folleto de la Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela en varios idiomas que incluye accesibilidad/ adaptaciones**	agosto a octubre 2023
	Calendario escolar/Boletín de noticias escolar			

Actividades/Tareas	Descripción de Actividades/Tareas Realizadas durante la Reunión	
Documentación (Durante)	☑ PFEP de Título I a nivel escolar revisado / dialogado / actualizado con los padres y familias durante la reunión	☑ Hojas de registro firmadas por los que asistieron a la reunión
	☑ Agenda de la reunión incluye todos los temas requeridos, actualizados con datos de la escuela	☑ **6. Presentación de PowerPoint (personalizada en todo) en el sitio web de la escuela de la Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela**
	☑ Actas de la reunión que incluyen un archivo con los diálogos con padres/familias	☑ Encuestas para padres de familia debidamente y disponibles para padres y familias en varios idiomas
	☑ Carta de notificación para Programas de Título I disponible para padres y familias	☑ Formulario de representante del Consejo Asesor del Distrito (DAC)/Consejo Asesor de Padres (PAC) completado y conservado en la escuela
	☑ PFEP de Título I a nivel del Distrito disponible para padres y familias durante la reunión	☑ Convenio entre la escuela y los padres de familia revisado y actualizado durante la reunión

Actividades/Tareas	Descripción de Actividades/Tareas Realizadas durante la Reunión	
Seguimiento (Después)	☑ **7. Registros de asistencia de la Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela**	
	☑ Agenda de la reunión archivado en el sistema de archivos electronico de Título I	☑ Actas de la reunión archivadas en el sistema de archivos electronico de Título I
	☑ Formulario de representante del Consejo Asesor del Distrito (DAC)/Consejo Asesor de Padres (PAC) discutido y actualizado durante la reunión	☑ Recopilación de resultados de encuestas realizada y archivada en el sistema e-Filing
	☑ Datos de la reunión introducidos en el informe mensual	☑ Convenio entre la escuela y los padres de familia actualizado disponible para padres y familias
	☑ Datos de la reunión introducidos en el informe mensual	
	☑ **8. Enlace de la página del sitio web de la escuela que incluye los siguientes documentos en varios idiomas:** **-Folleto de Notificación del Título I;** **-Título I PFEP a nivel distrital;** **-Título Nivel Escolar PFEP;** **-Carta de notificación de Título I;** **-Título I Pacto entre la escuela y los padres;** **-Encuesta de Participación de Padres y Familias a Nivel Escolar del Título I;** **- PowerPoint de la Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela (personalizado en todas partes del documento);** **-Proceso de Mejoramiento Escolar (SIP); y** **-Recursos adicionales para apoyar el aprendizaje en el hogar de los estudiantes.**	

Optional	☑ Fotos de reuniones publicadas en el sitio web de	☑ Evidencia de publicación en las redes sociales

REUNIONES FLEXIBLES PARA PADRES DE FAMILIA	
Con los fondos PFE suplementarios del Título I, la escuela proporcionará actividades como seminarios web, teleconferencias, videoconferencias, visitas domiciliarias y otros servicios relacionados con la participación de los padres y la familia en un horario flexible.	
Reuniones Flexibles	**Descripción de Reunión/Actividad**
9. Mínimo de dos (2) volantes en varios idiomas, de actividades escolares para padres, con adaptaciones de accesibilidad y descargo de responsabilidad de servicios de traducción (que demuestren reuniones flexibles en diferentes momentos del día)	Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela
	Encuentro/taller presencial

EL DESARROLLO DE LA CAPACIDAD DE LA PARTICIPACIÓN

La escuela implementará actividades que desarrollen la capacidad para una participación significativa de los padres y la familia. Las actividades implementadas por la escuela ayudarán a construir relaciones con la comunidad para mejorar el rendimiento estudiantil. Además, la escuela proporcionará recursos y capacitación para ayudar a los padres y las familias a trabajar con sus hijos y brindará otro apoyo razonable para la participación de los padres y la familia a través de las actividades a continuación.

Actividades/Tareas	Persona Responsible (Cargo[s])	Recursos/Materiales Proporcionados
Reunión anual de padres sobre los beneficios del programa Título I para toda la escuela	Director(a)de Escuela	Presentaciones en PowerPoint
Reuniones de EESAC	Director(a)de Escuela	Documentación para repartir
Asociaciones basadas en la comunidad	Consejero(a)	Documentación para repartir

DESARROLLO DEL PERSONAL

La escuela proporcionará las siguientes actividades de desarrollo profesional a fin de alentar e informar al personal:

- Cómo valorar y utilizar las contribuciones de padres/familias;
- Cómo ponerse en contacto, comunicarse y laborar con los padres/familias como socios iguales;
- Cómo implementar y coordinar programas de padres/familias; y
- Cómo desarrollar los vínculos entre los padres/familias y la escuela.

Actividad	Persona Responsable (Cargo[s])	Enfoque de Participación de los Padres/Familias	Evidencia de Efectividad
☑ Sesiones de capacitación para facilitadores patrocinada por el Distrito	Administrador(a)	Implementación/ Coordinación de programas de padres/familias	Agenda, folletos, presentación de PowerPoint, implementación de conocimientos adquiridos y puntos de plan maestro de MyLearningPlan Professional Development Management System (MPPs).
☑ Sesiones de capacitación para CIS/CLS	CIS/CLS	Implementación/ Coordinación de programas de padres/familias	Agenda, folletos, presentación de PowerPoint, implementación de conocimientos adquiridos y puntos de plan maestro de MyLearningPlan Professional Development Management System.
☑ Sesiones de capacitación para profesores/personal	Director(a) de Escuela	Implementación/ Coordinación de programas de padres/familias	Agenda, folletos, presentación de PowerPoint, implementación de conocimientos adquiridos y puntos de plan maestro de MyLearningPlan Professional Development Management System.

OTRAS ACTIVIDADES

La escuela llevará a cabo otras actividades/eventos/reuniones a fin de alentar y apoyar a los padres y familias hacia una participación más significativa en la educación de sus hijos, según se dicta a continuación:

Contenido y Tipo de Actividad	Persona Responsable (Cargo[s])	Enfoque de Participación de los Padres/Familias	Evidencia de Efectividad
	Sub Director(a) de Escuela	Pruebas	Registro de Asistencia
Eventos especiales para familias	Director(a) de Escuela	Crianza	Registro de Asistencia

ACCESIBILIDAD

La escuela proporcionará plenas oportunidades para participar en actividades de participación de padres/familias. Además, la escuela compartirá información relacionada con programas escolares, reuniones, informes escolares y otras actividades para padres/familias, en formato uniforme y comprensible y en idiomas que entiendan los padres/familias, según se dicta a continuación:

Áreas de Enfoque Accesibilidad	Acomodaciones	Persona Responsable (Cargo[s]/Puesto[s])	Evidencia de Efectividad
Idioma	Materiales traducidos	CIS/CLS	Documentación/Volantes para repartir en varios idiomas
Padres con necesidades especiales	Estacionamiento para discapacitados	Director(a) de Escuela	Fotos

COMUNICACIÓN

La escuela proporcionará información oportuna sobre el Programa de toda la escuela Título I, explicación sobre el plan de estudios en la escuela, las formas de evaluación utilizadas para medir el progreso del estudiante, los niveles de rendimiento que se espera que obtengan los estudiantes, identificar a los estudiantes que corren el riesgo de no cumplir con el estado. estándares sobre las evaluaciones de los estándares de desempeño, y brindarles a los padres información sobre la asistencia de sus hijos. Si los padres lo solicitan, la escuela brindará oportunidades para reuniones periódicas a fin de formular sugerencias y participar, según corresponda, en la toma de decisiones relacionadas con la educación de sus hijos. Además, las escuelas enviarán los comentarios proporcionados por los padres y/o las familias en caso de que el plan escolar no sea satisfactorio.

Áreas de Enfoque Comunicación	Contenido y Tipo de Actividad		Persona Responsable (Cargo[s]/Puesto[s])	Evidencia de Efectividad
Notificación de Título I	Correspondencia para padres y familias		Sub Director(a) de Escuela	**10. Carta de notificación del Título I en varios idiomas con membrete del Distrito o de la escuela** **11. Carta de notificación para padres de cuatro semanas de ESSA en varios idiomas**
Plan de estudios	Reuniones / Talleres / Eventos / Correspondencia de los padres		Sub Director(a) de Escuela	**12. Evidencia de reunión/taller/evento/correspondencia con los padres sobre el plan de estudios en la escuela**
Evaluación/Niveles de logro	Correspondencia de los padres y documentación de asistencia educativa adicional a los estudiantes identificados que no cumplen con los estándares estatales. Haga clic aquí para obtener más información:		Sub Director(a) de Escuela	**13. Evidencia de correspondencia con los padres y documentación de asistencia adicional para estudiantes que no cumplen con los estándares estatales implementados en el sitio escolar**
	Visite el portal de evaluaciones estatales de la Florida:	https://flfast.org/fast.html		

	Recurso adicional: Pop N'Prep On Demand Ayuda para maestros:	https://popnprep.dadeschools.net		escolar
COMUNICACIÓN (CONTINUACIÓN)				
Preocupaciones de los padres de familia	Encuesta oficial de Título Isobre el compromiso de los padres y la familia		CIS/CLS	**14. Tres (3) muestras de la Encuesta oficial de participación de padres y familias del Título I a nivel escolar (una muestra para cada idioma, según corresponda: inglés, español y criollo haitiano)**

BARRERAS

Proporcione una descripción de las barreras que impidieron que los padres participaran durante el año escolar anterior. Describa los pasos que tomará la escuela para el próximo año escolar para superar estas barreras (con atención a los padres/familias con discapacidades, hablantes limitados de inglés, estudiantes que viven en situaciones de vivienda inestables y padres/familias de niños migrantes) [ESEA Sección 1116] .

Zonas de barreras	Plan de Acción (pasos)
Desamparado/Sin hogar	Los folletos y carteles del Proyecto UpStart se encuentran en áreas de alta visibilidad y se incluyen en los paquetes de inscripción de los estudiantes; Los cuestionarios del Proyecto UpStart se envían a casa dos veces al año y se hacen referencias de seguimiento si es necesario. El Equipo de Servicio Estudiantil se reúne mensualmente y el Proyecto UpStart está en la agenda para garantizar que se hagan esfuerzos para identificar a las familias que pueden estar experimentando una vivienda inestable
No familiarizado(a) con el sistem escolar	Proporcionar reuniones en horarios convenientes en un idioma nativo para los padres para ayudarlos a familiarizarse con las políticas y procedimientos de la escuela, tales como: inscripción, asistencia con las tareas a través del portal para padres y conferencias con maestros.

COMENTARIOS DE PADRES Y FAMILIARES

Cada año, nuestra escuela alienta a los padres y familias a trabajar en colaboración con la escuela para desarrollar, revisar y revisar el Plan de participación de padres y familias (PFEP) a nivel escolar del Título I. El PFEP es una herramienta que se utiliza para determinar cómo bueno, nuestra escuela se asocia con usted y promueve su participación en la educación de su hijo en toda la escuela. Sus comentarios son importantes para ayudarnos a mejorar continuamente el PFEP y el programa de participación de padres y familias en nuestra escuela. Hemos proporcionado información de contacto a continuación para que pueda conocer las diferentes formas en que puede ser parte de esta conexión entre la escuela y el hogar. ¡Gracias!

Información de contacto del facilitador de cumplimiento del Título I:	Stefanie Berrios, Assistant Principal
Información de contacto del facilitador de cumplimiento del Título I:	(305) 822-0721/ saberrios@dadeschools.net

Este plan está alineado con la Sección 1116 de la Ley Cada Estudiante Triunfa (Every Student Succeeds Act)

La fecha límite para entregar el plan de participación de padres y la familias a nivel escolar (PFEP) en el sitio de colaboracíon de cumplimento a nivel escolar del Título I es el viernes, 27 de octubre de 2023.

LEK SCHOOLL PIBLIK MIAMI-DADE COUNTY
PLAN Patisipasyon paran ak fanmi (PFEP)
NAN NIVO LEK SCHOOLL POU 2023-2024

Nimewo Andwa Lekòl:	3981	**Non Lekòl:**	NORTH TWIN LAKES ELEMENTARY SCHOOL
Rejyon:	NORTH	**Non Direktè/tris:**	Mr. Jose R. Fernandez

DEKLARASYON MISYON AN

Se pou nou amelyore angajman paran ak fanmi, aksè, ak defans yon fason pou nou yo ka devlope kapasite paran ak fanmi pou angajman paran, fanmi, lekòl ak kominote a ka vin pi solid, pou sipòte amelyorasyon ki mezirab nan akonplisman elèv.

PFEP Title I nan nivo lekòl la se yon responsablite pataje, paran yo ak manm fanmi yo pral bay opinyon yo nan aktyalizasyon ak revizyon PFEP a epi ede yo bay bon jan kalite enstriksyon pou tout elèv k ap aprann yo, jan sa montre nan rankont Tit I anyèl paran ak edikasyon lekòl la. Konsèy Konsiltatif Lekòl Ekselans. Yon administratè prezante PFEP a pandan Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la.

Domèn Konsantrasyon	Aktivite/Travay	Prèv/Delè	
PFEP nan nivo lekòl se yon responsablite ki pataje.	Lekòl la pral prezante PFEP Title I nan nivo lekòl la pou opinyon, revize, ak apwobasyon pa tout moun ki gen enterè yo epi dokimante diskisyon an nan minit reyinyon EESAC la. PFEP a pral disponib pou tout paran ak fanmi si tout moun ki gen enterè yo dakò pandan EESAC.	**1. Pwosedi ki soti nan Rankont Anyèl Paran Tit I sou benefis Pwogram Tit I nan tout lekòl la gen ladann yon revizyon ak diskisyon sou PFEP Tit I nan tout lekòl la.**	Out - Oktòb 2023

Domèn Konsantrasyon	Aktivite/Travay	Prèv/Delè	
Paran/fanmi pral ede nan bay enstriksyon kalite siperyè pou tout elèv.	Akò Lekòl-Paran	**2. Kontra Title I Lekòl-Paran**	Out 2023-Jen 2024
	Kontwole prezans		
	Kontwole yo fini devwa	**3. Depliyan Notifikasyon Tit I**	
	Patisipe nan desizyon ki gen rapò ak edikasyon timoun nan		

PATISIPASYON PARAN

Lekòl la pral angaje paran ak fanmi yon fason ki òganize, e regilye nan planifikasyon, revizyon, ak amelyorasyon pwogram Title I nan. Pwogram nan tout lekòl la ki gen ladan patisipasyon nan pran desizyon sou kòman yo pral itilize fon siplemantè Title I yo nan fason ki ap suiv yo:

Domèn Konsantrasyon	Aktivite/Travay	Prèv/Delè	
Angajman paran ak fanmi yo nan pwosesis pou pran desizyon sou fason yo pral itilize fon siplemantè Pwogram Tit I nan tout lekòl la.	Y ap bay paran yo ak fanmi yo opòtinite pou yo bay opinyon yo nan pwosesis pou pran desizyon sou fason yo pral itilize lajan siplemantè Pwogram Tit I nan tout lekòl la jan yo montre nan minit Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la.	**4. Pwosedi rReyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la ak diskisyon sou Title I Paran and Family Engagement Plan (PFEP) ak Title I Bidjè Alokasyon**	Out - Oktòb 2023
Angajman paran ak fanmi yo nan planifikasyon, revizyon, ak amelyorasyon Pwogram Tit I nan tout lekòl la ak Tit I PFEP nan nivo lekòl la.	Anyèl Paran Tit I an, y ap ankouraje paran ak fanmi yo pou yo bay opinyon yo nan planifikasyon, revizyon, ak amelyorasyon nan Pwogram Title I nan tout lekòl la, ki gen ladan PFEP Title I nan nivo lekòl la, jan sa montre nan minit reyinyon yo.		

KOWÒDINASYON E ENTEGRASYON AVÈK LÒT PWOGRAM FEDERAL

Lekòl la pral kowòdone ak entegre pwogram ak aktivite angajman paran ak fanmi pou gide paran yo kijan pou yo ede pitit yo lakay yo.

Kowòdinasyon avèk Lòt Pwogram	Aktivite	Kòman Patisipasyon yo nan Aktivite yo Ap Anseye Paran pou Ede Pitit yo Lakay
☑ Title III (Leson Patikilye pou Elèv ki Aprann Anglè) Si li aplikab	Sèvis Sipò	Estrateji yo bay paran elèv EL yo ap ede amelyore pèfòmans akademik yo
☑ Título IX (Proyecto UP-START)	Sèvis Sipò	Resous yo bay fanmi yo nan tranzisyon pral ede elèv yo simonte baryè yo nan aprantisaj

VPK	Reyinyon ak Atelye	Estrateji yo bay paran elèv VPK yo ap ede bati yon fondasyon akademik solid.

REYINYON ANYÈL PARAN KONSÈNAN AVANTAJ PWOGRAM TIT I NAN TOUT LEKÒL LA

Lekòl la pral fè Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la pou enfòme paran ak fanmi timoun ki ap patisipe nan Pwogram Title I Tout Lekòl la. Pandan reyinyon an, lekòl ap bay deskripsyon Pwogram Title I Tout Lekòl ki pral gen yon explikasyon sou fòm evalyasyon akadamik yo, done pèfòmans lekòl la ak dwa paran. Anplis, lekòl pral dokimante kominikasyon avèk moun ki gen enterè yo nan fason ki ap suiv yo:

Aktivite/Travay	Deskripsyon Reyinyon Notifikasyon/Envitasyon		Prèv/Delè	
Notifikasyon (Anvan)	☑ Aplikasyon	☑ Mesaj Elektwonik	**5. Depliyan Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la nan plizyè lang ki gen ladann Aksè/akomodasyon Limit responsabilite nou**	Out - oktòb 2023
	Kalandriye/Bilten Lekòl			

Aktivite/Travay	Deskripsyon Travay/Aktivite yo Fè Pandan Reyinyon an	
Dokimantasyon (Pandan la)	☑ PFEP Title I nan nivo Lekòl la ap revize diskite e mete ajou avèk paran ak fanmi yo pandan reyinyon an	☑ Sondaj Paran diskite yo mete disponib (nan plizyè lang) pandan reyinyon an.
	☑ Ajanda Reyinyon an ap gen ladan atik nesesè yo, ak enfòmasyon yo mete ajou avèk l ekòl la	☑ **6. Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl lan Prezantasyon PowerPoint (pèsonalize nan tout) sou sit entènèt lekòl la**
	☑ Rezime reyinyon ki gen ladan dosye dyalòj avèk paran/fanmi	☑ Sondaj paran yo te diskite ak fè disponib (nan plizyè lang) pandan reyinyon an
	☑ Lèt Notifikasyon yo mete disponib pou paran ak fanmi	☑ Fòm Reprezantan Konsèy Konsiltatif Distri (DAC)/Parent Advisory Council (PAC) ranpli epi konsève nan lekòl la
	☑ PFEP nivo distri a yo mete disponib pandan reyinyon an	☑ Yo revize e mete ajou Akò Lekòl-Paran

Aktivite/Travay	Deskripsyon Travay/Aktivite yo Fè Pandan Reyinyon an	
fe suivi (Apre)	☑ **7. Dosye Prezans nan Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la (Separe fèy enskripsyon ak evènman Open House). Vityèl ak/oswa an pèsòn jan sa aplikab.**	
	☑ Ajanda reyinyon ki klase nan sistèm Klasman Konfòmite Title I	☑ Pwosè reyinyon yo telechaje nan Title I Compliance sit kolaborasyon
	☑ Fòm Reprezantan DAC/PAC soumèt bay Depatman Administrasyon Tit I	☑ Konpilasyon Rezilta Sondaj ki klase nan Sistèm Klasman Title I
	☑ Done rezime reyinyon yo mete yo mete sou Rapò Mansyèl Done Paran ak Fanmi	☑ Akò Lekòl-Paran ajou disponib pou paran ak fanmi
	☑ **8. Link nan paj sit entènèt lekòl la ki gen ladan dokiman sa yo nan plizyè lang:** **-Flyer Notifikasyon Tit I,** **-Title I PFEP nan nivo distri a,** **-Tit PFEP nan nivo lekòl la,** **-Let Notifikasyon Paran Tit I,** **-Title I School-Paran Compact,** **-Title I Sondaj sou Patisipasyon Paran ak Fanmi nan nivo lekòl la** **-PowerPoint Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la (pèsonalize ak enfòmasyon lekòl la atravè tout),** **-School Improvement Process (SIP), ak** **- Resous adisyonèl pou sipòte aprantisaj lakay elèv yo**	

Si ou vle	☑ Foto Reyinyon ki Poste sou paj entènèt lekòl laCreole	☑ Evidans Enfòmasyon ki Poste sou Medya Sosyal yo

REYINYON FLEKSIB POU PARAN YO	
Avèk fon PFE siplemantè Tit I, lekòl la pral ofri aktivite tankou, webinars, telekonferans, videyo konferans, fè vizit lakay, ak lòt sèvis ki gen rapò ak angajman paran ak fanmi nan yon orè fleksib.	
Reyinyon Fleksib	**Deskripsyon Reyinyon/Aktivite yo**
9. Minimòm de (2) fichye nan plizyè lang, aktivite lekòl paran yo, ak akomodasyon aksesiblite ak sèvis tradiksyon denonse responsablite (ki montre reyinyon fleksib nan diferan lè nan jounen an)	Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la
	Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la

DEVLOPMAN KAPASITE

Lekòl la pral enplemante aktivite ki pral devlope kapasite angajman paran/fanmi ki fè sans. Aktivite lekòl la pral enplemante a pral ede devlope relasyon ak kominote a pou amelyore siksè elèv. Anplis, lekòl la ap bay materyèl ak fòmasyon pou ede paran/fanmi travay avèk pitit yoe bay lòt sipò rezonab nan aktivite angajman paran/fanmi nan fason ki ap suiv yo:

Aktivite/Travay	Tit Moun Anchaj la	Resous/Materyèl yo Bay
Reyinyon Anyèl Paran Konsènan Avantaj Pwogram Tit I nan Tout Lekòl la	Direktè lekòl la	Prezantasyon 'PowerPoint'
TRUE	Direktè lekòl la	Depliyan
Partenarya ki Baze nan Kominote a	Konseye	Depliyan

DEVLOPMAN PWOFESYONÈL ANPLWAYE

Dekri aktivite devlopman pwofesyonèl lekòl la pral ofri oubyen ankouraje pou edike anplwaye yo:

• Kòman pou valorize e itilize kontribisyon paran/fanmi;
• Kòman pou al rankontre, kominike, e travay avèk paran/fanmi kòm patnè egal ego;
• Kòman pou enplemante e kowòdone pwogram paran/fanmi; e
• Kòman pou devlope lyen ant paran/fanmi ak lekòl.

Aktivite	Tit Moun Anchaj Nan Title I	Konsantrasyon sou Angajman Paran/Fanmi	Dokimantasyon
☑ Sesyon Fòmasyon Fasilitatè Title I Distri a Patwone	Administratè	Aplikasyon / Kowòdinasyon pwogram paran / fanmi yo	Agenda, pwezantasyon, pwezantasyon PowerPoint, aplikasyon nan pran konesans, ak Pwen Plan Met soti nan MyLearningPlan Pwofesyonel Jesyon Devlopman Sistem.
☑ Sesyon Fòmasyon Sesyon Fòmasyon CIS/CLS Title I Distri a Patwone	CIS/CLS	Aplikasyon / Kowòdinasyon pwogram paran / fanmi yo	Agenda, pwezantasyon, pwezantasyon PowerPoint, aplikasyon nan pran konesans, ak Pwen Plan Met soti nan MyLearningPlan Pwofesyonel Jesyon Devlopman Sistem.
☑ Sesyon fòmasyon pwofesè/anplwaye yo	Direktè lekòl la	Aplikasyon / Kowòdinasyon pwogram paran / fanmi yo	Agenda, pwezantasyon, pwezantasyon PowerPoint, aplikasyon nan pran konesans, ak Pwen Plan Met soti nan MyLearningPlan Pwofesyonel Jesyon Devlopman Sistem.

LÒT AKTIVITE			
Lekòl la pral fè lòt aktivite/evènman/reyinyon pou ankouraje ak sipòte paran yo ak fanmi yo ak angajman pi enpòtan nan edikasyon pitit yo.			
Kontni ak Kalite Aktivite yo	**Tit Moun Anchaj la**	**Konsantrasyon Angajman Paran/fanmi**	**Evidans Efikasite**
	Asistan Direktè lekòl la	Evalyasyon	Fèy Siyati
Espesyal; Evènman pou Fanmi	Direktè lekòl la	Paran	Fèy Siyati

AKSESIBILITE			
Lekòl la pral ofri tout opòtinite pou tout paran ak manm fanmi yo patisipe nan aktivite angajman paran ak fanmi yo. Anplis de sa, lekòl la pral pataje enfòmasyon ki gen rapò ak pwogram paran yo ak fanmi yo, reyinyon yo, rapò lekòl yo, ak lòt aktivite nan yon fòma inifòm ki konprann, ak nan lang ke paran yo ak fanmi yo konprann, epitou li bay aranjman pou paran yo ak manm fanmi yo. ak bezwen espesyal.			
Domèn Konsantrasyon Pou Aksesiblite	**Akomodasyon**	**Orè Dat yo**	**Evidans Efikasite**
Lang	Materyèl ki Tradui	CIS/CLS	Materyèl nan plizyè lang /Feyè/Depliyan avèk yon not pou andikape
Paran ki gen Bezwen Espesyal	Pakin Andikap	Direktè lekòl la	Foto

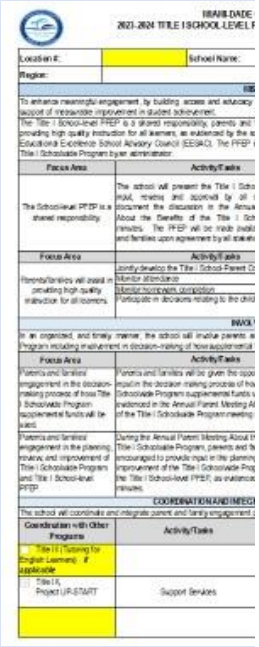
KOMINIKASYON			
Lekòl la pral bay enfòmasyon alè sou Pwogram Tit I nan tout lekòl la, eksplikasyon sou kourikoulòm nan lekòl la, fòm evalyasyon yo itilize pou mezire pwogrè elèv yo, nivo siksè elèv yo espere jwenn, idantifye elèv ki riske pa satisfè eta. estanda sou evalyasyon estanda pèfòmans, epi bay paran yo enfòmasyon konsènan prezans pitit yo. Si paran yo mande yo, lekòl la ap ofri opòtinite pou reyinyon regilye yo pou yo ka fè sijesyon epi pou yo patisipe, jan sa apwopriye, nan pran desizyon ki gen rapò ak edikasyon pitit yo. Anplis de sa, lekòl yo pral soumèt kòmantè paran ak/oswa fanmi yo bay si plan lekòl la pa satisfezan.			
Domèn Konsantrasyon Pou Kominikasyon	**Kontni ak Kalite Aktivite**	**Tit Moun Responsab la**	**Evidans Efikasite**
Notifikasyon Tit I	Korespondans pou paran ak fanmi	Asistan Direktè lekòl la	**10. Lèt Notifikasyon Tit I nan plizyè lang sou papye antèt Distri a oswa lekòl la** **11. Lèt Notifikasyon Paran ESSA Kat Semenn nan plizyè lang**
Kourikoulòm	Reyinyon/Atelye/Aktivite Vityèl/ Korespondans Paran ak Angajman Fanmi	Asistan Direktè lekòl la	**12. Prèv korespondans reyinyon/atelye/evènman/paran sou kourikoulòm nan lekòl la**
Nivo Evalyasyon/ Akonplisman	Korespondans paran ak dokiman ki bay lòt asistans edikasyonèl pou elèv yo idantifye kòm pa satisfè nòm eta a. Klike la a pou jwenn plis enfòmasyon: Vizite Portal Evalyasyon Eta Florid la: https://flfast.org/fast.html Lòt Resous: Pop N'Prep On Demand Èd pou Pwofesè yo: https://popnprep.dadeschools.net	Asistan Direktè lekòl la	**13. Prèv korespondans paran ak dokiman asistans adisyonèl pou elèv ki pa satisfè Nòm Eta a aplike nan lekòl la**
			14. Twa (3) echantiyon Sondaj Ofisyèl Lekòl Tit I sou Patisipasyon Paran ak Fanmi

Enkyetid Paran	Sondaj ofisyèl sou angajman paran ak fanmi Tit	CIS/CLS	**yo (yon echantiyon pou chak lang jan sa aplikab: Angle, Panyòl, ak Kreyòl Ayisyen)**

BARYÈ	
Tanpri bay yon deskripsyon baryè ki te anpeche paran yo patisipe pandan ane lekòl anvan an. Dekri etap lekòl la pral pran pou ane eskolè k ap vini an pou simonte baryè sa yo (ak atansyon sou paran/fanmi ki gen andikap, ki pa gen anpil moun ki pale angle, elèv k ap viv nan sitiyasyon k ap viv enstab, ak paran/fanmi timoun migran yo) [ESEA Seksyon 1116] .	
Areya Baryè yo	**Plan Aksyon (Etap)**
Sanzabri	Yo afiche bwochi ak afich Project UpStart nan zòn ki gen anpil vizibilite epi yo enkli nan pake enskripsyon elèv yo; Yo voye kesyonè Project UpStart lakay yo de fwa pa ane epi yo fè referans pou swiv si sa nesesè. Ekip Sèvis Elèv la rankontre chak mwa epi Project UpStart se sou ajanda a pou asire ke yo fè efò pou idantifye fanmi ki ka gen yon lojman ki pa estab.
Familyarize avèk Sistem Lekòl la	Bay paran reyinyon yo nan yon lè ki bon nan yon lang natif natal pou ede yo abitye ak règleman ak pwosedi lekòl yo tankou: enskripsyon, asistans devwa atravè pòtal paran yo, ak konferans ak pwofesè yo.
FEEDBACK PARAN AK FANMI	
Chak ane, lekòl nou an ankouraje paran ak fanmi yo pou yo travay an kolaborasyon ak lekòl la pou devlope, revize ak revize Plan Title I pou Paran ak Patisipasyon Fanmi nan Nivo Lekòl (PFEP). PFEP a se yon zouti ki itilize pou detèmine kijan. byen lekòl nou an ap fè patenarya avèk ou epi ankouraje patisipasyon ou nan edikasyon pitit ou a nan tout lekòl la. Feedback ou yo enpòtan pou ede nou kontinye amelyore PFEP ak pwogram angajman paran ak fanmi nan lekòl nou an. Nou te bay enfòmasyon pou kontakte pi ba a pou ou ka aprann sou diferan fason ou ka fè pati koneksyon lekòl lakay sa a. Mèsi!	
Enfòmasyon pou Kontak Fasilitatè Konfòmite Tit I:	Stefanie Berrios, Assistant Principal
Enfòmasyon pou Kontak Fasilitatè Konfòmite Tit I:	(305) 822-0721/ saberrios@dadeschools.net
Plan sa sou menm liy avèk seksyon 1116 nan "Every Student Succeds Act" (Akò Chak Elèv Fè Siksè)	
Dat limit pou soumèt Plan Angajman Paran ak Fanmi (PFEP) nan tout lekòl la se vandredi 27 oktòb 2023.	

COMPLIANCE ITEM V.1- STEP BY STEP G
COMPLETE THE PFEP

- **Page 1**
  - Location #: Use the drop-down menu in yellow to select the 4-digit location number (the School Name and Region will automatically populate)
  - Principal's Name: Type the Principal's full name.
  - Upload the official Annual Parent Meeting About the Benefits of the Title I Schoolwide Program meeting minutes to the Collaboration Site PFEP folder, under **PFEP Input in T I Annual Mtg (V.1.4.1).**
  - Upload the completed 2023-2024 Title I School-Parent Compact (FM-6985) in multiple languages to the Collaboration Site PFEP folder, under **Title I School-Parent Compact (V.1.4.2)**.
  - Upload the 2023-2024 Title I Notification Flyer to the Collaboration Site PFEP folder under **Title I Notification Flyer (V.1.4.3)**.



COMPLIANCE ITEM V.1- STEP BY STEP G
COMPLETE THE PFEP (CONT'D.

- **Page 1 (Cont'd.)**
  - Upload the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program Minutes that include discussion/review of the PFEP and the Title I Budget Allocation. This should be uploaded to the Collaboration Site PFEP folder under **Annual Meeting Minutes (V.1.4.4)**.
  - Click the box for Title III, if applicable.
  - Select a program from the drop-down menu in the yellow box under the Coordination with Other Federal Programs section as applicable to your school site.

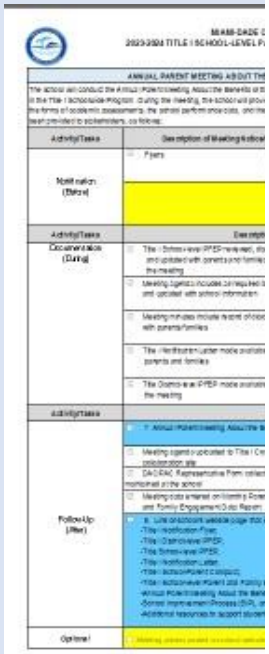
COMPLIANCE ITEM V.1- STEP BY STEP G
COMPLETE THE PFEP (CONT'D.)

- **Page 2**
  - Select an additional method for notifying parents and families regarding the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program by choosing an option from the yellow box drop-down menu, located under Description of Meeting Notice/Invite.
  - Upload the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program Flyer to the Collaboration Site PFEP folder under **Annual Mtg. Flyer (V.1.4.5)**.
  - Upload the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program PowerPoint (customized throughout) to the Collaboration Site PFEP folder under **Annual Mtg. PowerPoint (V.1.4.6)**.

COMPLIANCE ITEM V.1- STEP BY STEP G
COMPLETE THE PFEP (CONT'D.)

- **Page 2 (Cont'd.)**
  - Upload Annual Parent Meeting About the Benefits of the Title I Schoolwide Program Attendance Records for in person and/or virtual meeting that includes name of event, date, time, and location. This should be uploaded to the Collaboration Site under **Annual Meeting Attendance (V.1.4.7)**.
  - Upload an MS Word document that includes the URL to the Title I Section of the school's website. This should be uploaded to the Collaboration Site PFEP under **Link to the School Website (V.1.4.8)**.

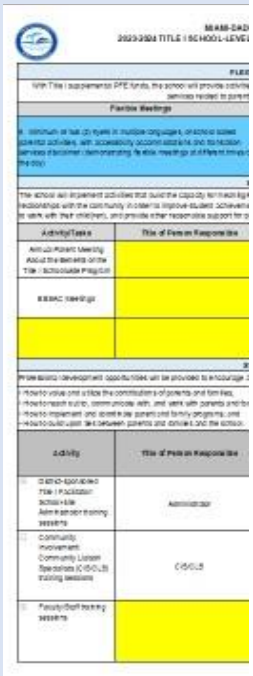
    IMPORTANT! All required documents listed should be uploaded to the schools' website.
  - Optional – Select additional documentation available as evidence that the school conducted the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program from the yellow boxes at the bottom of page 2.



COMPLIANCE ITEM V.1- STEP BY STEP G

COMPLETE THE PFEP (CONT'D.)

- **Page 3**
  - Upload a minimum of two (2) flyers in multiple languages, of school-based parental activities, with accessibility accommodations and translation services disclaimer (demonstrating flexible meetings at different times of the day). This should be uploaded to the Collaboration Site, PFEP folder under **Flyers of School Activities (V.1.4.9)**.
  - Select the meeting/activity type for each of the flyers uploaded for item 9 from the dropdown menu in the yellow box.
  - Make a selection from the drop-down menu for all yellow boxes in the section entitled Building Capacity.
  - Make a selection for the yellow box in the Staff Development section under the column entitled Title of Person Responsible .



COMPLIANCE ITEM V.1- STEP BY STEP G
COMPLETE THE PFEP (CONT'D.)

- **Page 4**
  - Make a selection for all yellow boxes in the Other Activities section.
  - Make a selection for all yellow boxes in the Accessibility section.
  - Make a selection for all yellow boxes in the Communication section under the Title of Person Responsible .
  - Upload the Title I Parent Notification Letter in multiple languages on school or district letterhead to the Collaboration Site PFEP folder under **Title I Notification Letter (V.1.4.10)**.
  - Upload the ESSA Four-Week Notification Letter or signed disclaimer to the Collaboration Site PFEP folder under **ESSA 4-Week Letter or Signed Disclaimer (V.1.4.11)**.

COMPLIANCE ITEM V.1- STEP BY STEP G

COMPLETE THE PFEP (CONT'D.)

- **Page 4 (Cont'd.)**
  - Upload evidence of meeting/workshop/events/parent correspondence about the curriculum at the school site to the Collaboration Site PFEP folder under **Curriculum Documentation (V.1.4.12)**.
  - Upload the evidence of parent correspondence and documentation of additional assistance for students not meeting State Standards implemented at the school site to the Collaboration Site PFEP folder under **Not Meeting State Standards Notification (V.1.4.13)**.
  - Upload evidence of three (3) completed samples of the Official School-level Title I Parent and Family Engagement Survey (one sample for each language as applicable: English, Spanish, and Haitian-Creole) to the Collaboration Site PFEP folder under **Title I Survey (V.1.4.14)**.

COMPLIANCE ITEM V.1- STEP BY STEP G
COMPLETE THE PFEP (CONT'D.)

- **Page 5**
  - Type an action plan of how the school will address the Homelessness Barrier. Include specific details of what the school will provide such as resources, tutoring, materials, etc.
  - Select an additional barrier from the yellow drop-down box.
  - Type an action plan of how the school will address the additional barrier selected. Include specific details of what the school will provide such as resources, materials, etc.
  - Enter the name of the Title I Compliance Facilitator in the yellow box.
  - Enter the contact information (email address or phone #) for the Title I Compliance Facilitator in the yellow box.
  - Upload the completed Title I School-level Parent and Family Engagement Plan (PFEP) to the Collaboration Site, **folder V. PFEP > V.1- SIP & PFEP > 3 - Completed PFEP & Principal Assurance**.

GUIDE TO

COUNTY PUBLIC SCHOOLS
PARENT AND FAMILY ENGAGEMENT PLAN (PFEP)

TITLE I

	Principal's Name:

SION STATEMENT

in order to build parents and families' capacity for school and community engagement, in

family members will provide input in the update and review of the PFEP and assist in
chool's Annual Parent Meeting About the Benefits of the Title I Schoolwide Program and
s presented during EESAC meetings and the Annual Meeting About the Benefits of the

	Evidence/Timeline	
ol-level PFEP for stakeholders and al Parent Meeting hoolwide Program ble to all parents olders.	1. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program minutes includes review and discussion of Title I School-level PFEP	August-October 2023

	Evidence/Timeline	
ompact	2. Title I School-Parent Compact	August 2023-June 2024
's education	3. Title I Notification Flyer	

VEMENT OF PARENTS

nd family members in the planning, reviews and improvement of the Title I Schoolwide
unds for Title I will be used, as follows:

	Evidence/Timeline	
ortunity to provide w Title I will be used as bout the Benefits minutes.	4. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program minutes with discussion of Title I Parent and Family Engagement Plan (PFEP) and Title I Budget Allocation	August-October 2023

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RATION WITH OTHER FEDERAL PROGRAMS

programs and activities to guide parents on how to help their child at home.

	How Will Participation in the Activity Teach Parents to Help Their Children at Home
	Resources provided to families in transition will help students overcome barriers to learning.

GUIDE TO
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COUNTY PUBLIC SCHOOLS
PARENT AND FAMILY ENGAGEMENT PLAN (PFEP)

TITLE I

	Principal's Name:

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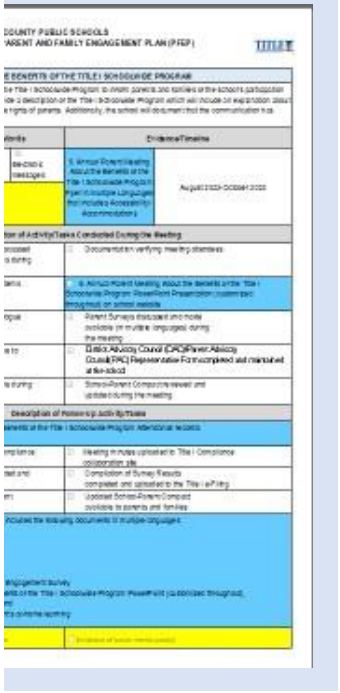

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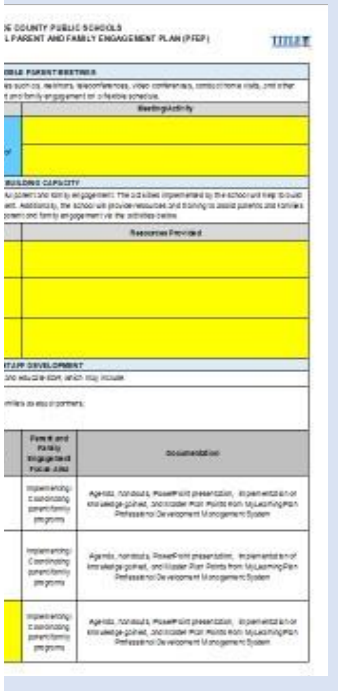

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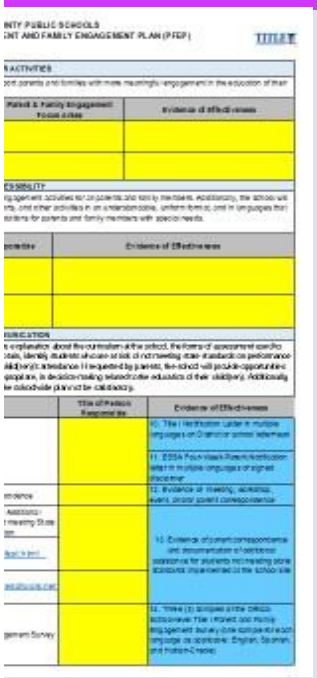

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NT AND FAMILY ENGAGEMENT PLAN (PFEP)

TITLE I

ACTIVITIES

Parent & Family Engagement Focus Areas	Evidence of Effectiveness

CESSIBILITY

Activities	Evidence of Effectiveness

URICATION

	Title of Person Responsible	Evidence of Effectiveness
		10. Title I Handbook (under 4 multiple languages on Orientation school letterhead)
		11. ESSA Four-Week Reports Notification letter in multiple languages on original discounter
ntoring		12. Evidence of meeting, workshop, event, phone/ parent correspondence
Additional meeting State tion		13. Evidence of parent correspondence and documentation of additional sessions for students not meeting state standards implemented by the school site
Appl to text		
gement Survey		14. Three (3) surveys of the District, school-wide Title I Parent and Family Engagement survey (one survey in each language as applicable: English, Spanish, and Haitian-Creole)

GUIDE TO

COUNTY PUBLIC SCHOOLS
PARENT AND FAMILY ENGAGEMENT PLAN (PFEP)

TITLE I

BARRIERS

Plan of Action (Steps)

AND FAMILY FEEDBACK

ction with the school to develop, review, and revise the Title I School-Level Parent and
ermine how well our school is partnering with you and promoting your involvement in your

EP and the parent and family engagement program at our school. We'd be pleased contact
ea's aspect of this home-school connection. Thank you.

ision VI-M of the Every Student Succeeds Act

SD B Family Engagement Plan (PFEP) is Friday, October 07, 2022.

COMPLIANCE ITEM V.1- UPLOADING TO T
SCHOOL-LEVEL COMPLIANCE COLLABO

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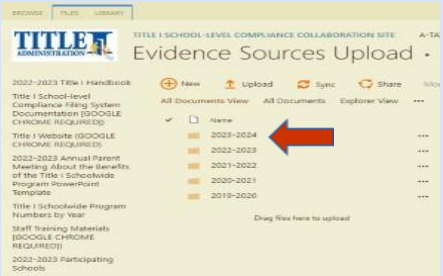
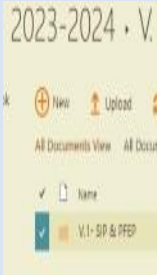
1. Click on Evidence Sources Upload



2. Click on 2023-2024 school year and Click on V. PFEP



3. Click
PFE

COMPLIANCE ITEM V.1- UPLOADING TO T
SCHOOL-LEVEL COMPLIANCE COLLABO
(CONT'D.)

TITLE1.DADESCHOOLS.NET>SCHOOL -LEVEL COMPLIANCE>SCHOOL -LEVEL COMPLIANCE COL

4. Click on 3-Completed PFEP & Principal Assurance

5. Click on the Upload button and click on
to locate completed School-level PFEP
computer or USB then, click Open and

Or

Drag and drop the file from desktop, en
into the designated subfolder for your u

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LLABORATION SITE

on V.1- SIP &
P folder

HE TITLE I
ORATION

LLABORATION SITE

Choose Files
on your
OK

mail, or USB
pload

Step-by-Step Guide for Completing and Uploading the
2023-2024 Title I School-level
Parent and Family Engagement Plan (PFEP) Principal's Assurance

1. **School Name:** Type the school's name in the corresponding box.
2. **School Location #:** Type the school's location number in the corresponding box.
3. **Region:** Type the Region's name (e.g., Charter, Central, North, or South) in the corresponding box.
4. **Principal's Name:** Type the Principal's full name in the corresponding box.
5. Print the 2023-2024 Title I School-level PFEP Principal's Assurance and ensure the following fields are completed:
   - **Principal's or Designee's Signature:** The Principal or Designee must sign the Assurance in the corresponding box, located at the bottom of the form.
   - **Date:** The Principal or Designee must type the date when the Assurance was signed in the corresponding box, located at the bottom of the form.
   - **EESAC Chairperson's Signature:** The EESAC Chairperson must sign the Assurance in the corresponding box, located at the bottom of the form.
   - **Date:** The EESAC Chairperson must type the date when the Assurance was signed in the corresponding box, located at the bottom of the form.
6. Access the Title I School-level Compliance Collaboration Site.
7. Select the *Evidence Sources Upload (e-Filing System)* link, located in the center panel of the Title I School-level Compliance Collaboration Site (highlighted in yellow).
8. Select the *2023-2024* school year folder.
9. Select sub-folder *V. PFEP*.
10. Select sub-folder *V.1 - SIP & PFEP*.
11. Select sub-folder *3- Completed PFEP & Principal Assurance* and upload the completed, signed and dated 2023-2024 Title I School-level PFEP Principal's Assurance to sub-folder by following the steps below:
    - Click on the "Upload" button, located at the top of the page;
    - Follow the instructions on the dialogue box to locate and upload the completed, signed and dated Assurance; or
    - The file may also be dragged/dropped from the original folder where the Assurance was saved (computer desktop, USB, or email) to the selected folder.

Deadline to complete and upload the 2023-2024 Title I School-level Parent & Family Engagement Plan (PFEP) and the 2023-2024 Title I School-level PFEP Principal's Assurance to the Title I School-level Compliance Collaboration Site is Friday, October 27, 2023.